Health Care Home Risk Stratification Tool MedTech 32

Version 5.11.0 © Precedence Health Care (2018)

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Requirements

It is recommended that each practice engage with their IT support staff to install the RST Tool and contact Precedence Support with any queries. Completion of each step of the installation is essential to enable functionality of the tool

Precedence Connector

The Risk Stratification Tool requires the installation and configuration of the Precedence Connector

Internet Connection

The Risk Stratification Tool requires an internet connection for the completion of each Patient Eligibility Certificate

The minimum recommended internet speeds for the risk stratification tool are:

- Download speed: 3 Mbps
- Upload speed: 0.5 Mbps

Recommended Windows Operating Systems

- Windows 7 or higher
- Windows Server 2008 R2 or Higher

Microsoft .Net Framework 3.5 must be installed prior to installing Precedence Connector for Windows Server 2008 R2.

https://www.microsoft.com/en-au/download/details.aspx?id=21

Recommended Internet Browsers

- Google Chrome version 39 (or higher)
- Firefox version 34 (or higher)
- Safari
- Microsoft Edge
- Internet Explorer 10 (or higher)

Compatible Practice Software

- MedTech 32
- MedTech Evo
- Medical Director 3
- Best Practice (v.1.8.2 or higher)
- Zedmed (v.22.02 or higher)
- Communicare

Precedence Connector can be downloaded from the Precedence Health Care website:

- 1. Navigate to http://cdm.net.au/help
- 2. Select Downloads and then cdmNet Desktop Software
- 3. Click on Run to launch the Precedence Connector Wizard
- 4. Click on Install to start the installation (Fig 1)



Figure 1: Click Install to start the installation

5. Tick the box to accept the Terms of Use and click Next

6. Select the option Install just for you if you do not have Administrator privileges or Install for all users of this machine if you have Administrator privileges (Fig 2)



Figure 2: Click next to continue with installation

- 7. Accept the default folder location or change to another folder location
- 8. Click on Install and then click on Finish to complete the installation process

Terminal Server with separate database server

- 1. Follow the steps Install Precedence Connector: Server Mode to install precedence connector to database server and complete user credentials settings on database server (page 7)
- **2.** Follow the steps **Install Precedence Connector: Client Mode** to install Precedence Connector on the Terminal Server for all users.

Terminal Server with NO separate database server

- 1. Follow the steps Install Precedence Connector: Standalone Mode to install Precedence Connector on terminal server for all users
- **2.** Complete user settings for each terminal server user profile.

Critix Environment

- 1. Follow the steps Install Precedence Connector: Standalone Mode to install cdmNet Desktop for all users on the Terminal Server or Citrix
- **2.** Configure the Precedence Connector settings for each Terminal Server account (see Configure Precedence Connector Settings pages 9)

Install Precedence Connector: Server / Client Mode

The Precedence Connector can be installed on the server. Clients can then connect to, and store, the server settings. Please ensure you have the IP address of the designated server machine

Server Mode Configuration

- 1. Follow the steps **Install Precedence Connector: Standalone Mode** to install the Precedence Connector on the designated server machine
- 2. Click on the Precedence Connector application from the tray area and select **Settings** (Fig 3)

- 1
- 1

Figure 3: Settings

3. Click on Advanced and then Change Operation Mode (Fig 4)

-		•	settings	-	
cdmNet	Clinical Software	Billing Software	Download Options	Connectivity	Advanced
Auto-sta	art at Windows log i	n :	✓		
Show c	are plan recommen	dations :	•		
Service	endpoint :		cdmNet	~	
Disable	settings sync :		•		
Patient	updates :		Update when patie	nt record is ope	ened V
Operatio	on mode :	0	Change operation	n mode	>
					Test
				Apply	Cancel

Figure 4: Change operation mode

4. Change to Server Mode and click on Close (Fig 5)

K	Operation mode	– – ×
Server mode cdmNet Desktop will opera	te in server mode, and clients can connect and	store settings on this
machine.		
Client mode		
cdmNet Desktop will opera settings with the server.	te in client mode and if correctly connected to a	server, it can share the
Server address :		Test
Standalone mode		
cdmNet Desktop will opera	te in standalone mode, and store settings locally	
		Llose

Figure 5: Change to Server mode

Client Mode Configuration

- 1. Repeat the steps to Install Precedence Connector: Standalone Mode on any client machines
- Click on the Precedence Connector application from the tray area and select Settings (Figure 3)
- 3. Click on Advanced and then Change Operation Mode (Fig 4)
- 4. Change to **Client Mode** and enter the ServerName or server IP address
- 5. Click on Test and if correct click on Close (Fig 6)

r	Operation mode	-		×
O Server mode				
cdmNet Desktop w machine.	ill operate in server mode, and clients can connect and st	ore settings o	n this	
Client mode				
cdmNet Desktop w settings with the set	ill operate in client mode and if correctly connected to a server.	erver, it can s	hare the	e
Server address :	10.0.1.62		Test	
Standalone mod	le ill operate in standalone mode, and store settings locally.			
conner beaktop w				

Figure 6: Change to Client mode and enter the Server NAME

To allow the Precedence Connector to integrate with MedTech32, follow the below steps.

Configure Clinical Software Settings

1. Click on Precedence Connector application from the system tray area and select **Settings**

Figure 7: Precedence Connector Settings

- 2. Click on Clinical Software (Fig 8)
- 3. Select MedTech32 from the drop down list
- 4. Installation folder: Select Open and then configure to file MT32.INI

This file is located in MedTech Directory. You can also right click the MedTech Short cut, select **open file location,** and search for file MT32.INI

- 5. The database server instance will now be auto filled
- 6. Choose the live database (if the practice has multiple database's)

K Setting	js				×
cdmNet	Clinical Software	Billing Software	Download Options Connectivity Adva	nced	
Practice s	oftware :		MedTech32	•	
Installation	n folder :		\\phclab\mt32\Bin		Open
Database	server instance :		10.2.72.1		
Database	:		PHC Lab Test Medical Centre	-	
				⊘	Test
				Apply	Cancel

Figure 8: Clinical Software

The Import Path will allow the Health Care Home Risk Stratification Certificate and HARP assessment to be Downloaded into a specific folder.

- 1. Select Download Options Tab
- 2. Tick 'A folder' option. A shared folder is preferred.



Figure 9: Download options

At present there is no ability to download directly to MedTech 32

Once the Precedence Connector has been installed and the clinical software settings have been configured, please login to MedTech 32.

- 1. Click on the Precedence Connector from the tray area and select Settings
- 2. Navigate to the cdmNet tab
- 3. Select the relevant user in the list clinical software user accounts
- 4. Click Edit
- 5. Enter the username a password provided in the Precedence registration form

6. Save and Apply

7. Repeat steps 3-6 until all user credentials have been saved in the connector (Fig 10)

	N		5	Settings		×
	cdmNet	Clinical Software	Billing Software	Download Options	Connectivity	Advanced
	Users * indicat Select a	es a cdmNet accou	unt has not been li to enter cdmNet	nked to this user. log in details.		0
	<mark>* Dr Bn</mark> * Dr Jan * Dr Ro * Mr He	u <mark>ce Bond (2121701</mark> mes Jekyll (205478 ibina Doolan (21213 anry Hyde (2121711	H) 1W) 331W) IF)			Edit
<i>I</i> ∟ Edi	it cdmNe	t Desktop Use	er Details	×		
User : odmNet usem:	Dr bho	Bruce Bond (212	21 7 01H)			Re-scan
cdmNet passv	word :	Save	e Cance		Apply	Cancel

Figure 10: Save user credentials

The Risk Stratification Report access needs to be configured via Extension feature

- 1. Click on the small Precedence Connector icon in the task bar and select Extensions
- 2. Select Configure... next to Health Care Home Risk Stratification (Fig 11)
- **3.** Enter your user credentials, provided in the Health Care Homes registration form and **Save**. These credentials must first be configured in the users settings (Fig 12).

1/- Extensions	—	×
Health Care Home Risk Stratification		^
Potential HCH Patients report creation completed Jan 15, 2018 9:09 AM (<u>View Logs</u>) Manages stratification for those users participating in the Health Care Home Risk Stratification project.	Configure	ə
Potential HCH Patients Patients with Certificates		
MediTracker Manage the upload of health data for patients who have registered for MediTracker and nominated this practice as their usual GP practice.	Configure	ə
NPS Configuration Manage the network connection between the practice and NPS for secured transmission of information.	Configure	e ¥
		Close

Figure 11: configure Health Care Home Risk Stratification Extension

jL_	Extensions -	
MediTr Managet nominat	acker he volgad of bealth data for patients who have registered for MediTracker and Health Care Home Risk Stratification ×	re
Health Potentia Manage Stratifica	User Credentials Enter the credentials of a cdmNet user who will be responsible for uploading health data for patients using Risk stratification. Usemame : Password :	re
	Cancel Save	
		Close

Figure 12: Enter user credentials

Testing

Once installation and set up is complete, please email Precedence Support (details below) to organise a remote access session to test the Risk Stratification Tool is working correctly. You will need to register one of the below listed test patients in your clinical software for the purpose of the test.

Name: John Test DoB: 1st October 1955 Gender: Male Medicare number: 3068 28021 1 /1

Name: Susie Test DoB: 1st September 1960 Gender: Female Medicare number: 4862 16089 1 / 1

Precedence Support

For further assistance or technical support please contact the Precedence Help Desk.

Phone: 1300 236 638 between 8.30am and 8.00pm (AEST Monday to Friday)

Email: support@precedencehealthcare.com