

Health Care Home Risk Stratification Tool

MedTech 32

Version 5.11.0

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Requirements

It is recommended that each practice engage with their IT support staff to install the RST Tool and contact Precedence Support with any queries. Completion of each step of the installation is essential to enable functionality of the tool

Precedence Connector

The Risk Stratification Tool requires the installation and configuration of the Precedence Connector

Internet Connection

The Risk Stratification Tool requires an internet connection for the completion of each Patient Eligibility Certificate

The minimum recommended internet speeds for the risk stratification tool are:

- Download speed: 3 Mbps
- Upload speed: 0.5 Mbps

Recommended Windows Operating Systems

- Windows 7 or higher
- Windows Server 2008 R2 or Higher

Microsoft .Net Framework 3.5 must be installed prior to installing Precedence Connector for Windows Server 2008 R2.

<https://www.microsoft.com/en-au/download/details.aspx?id=21>

Recommended Internet Browsers

- Google Chrome version 39 (or higher)
- Firefox version 34 (or higher)
- Safari
- Microsoft Edge
- Internet Explorer 10 (or higher)

Compatible Practice Software

- MedTech 32
- MedTech Evo
- Medical Director 3
- Best Practice (v.1.8.2 or higher)
- Zedmed (v.22.02 or higher)
- Communicare

Install Precedence Connector: Standalone Mode

Precedence Connector can be downloaded from the Precedence Health Care website:

1. Navigate to <http://cdm.net.au/help>
2. Select **Downloads** and then **cdmNet Desktop Software**
3. Click on **Run** to launch the Precedence Connector Wizard
4. Click on **Install** to start the installation (Fig 1)

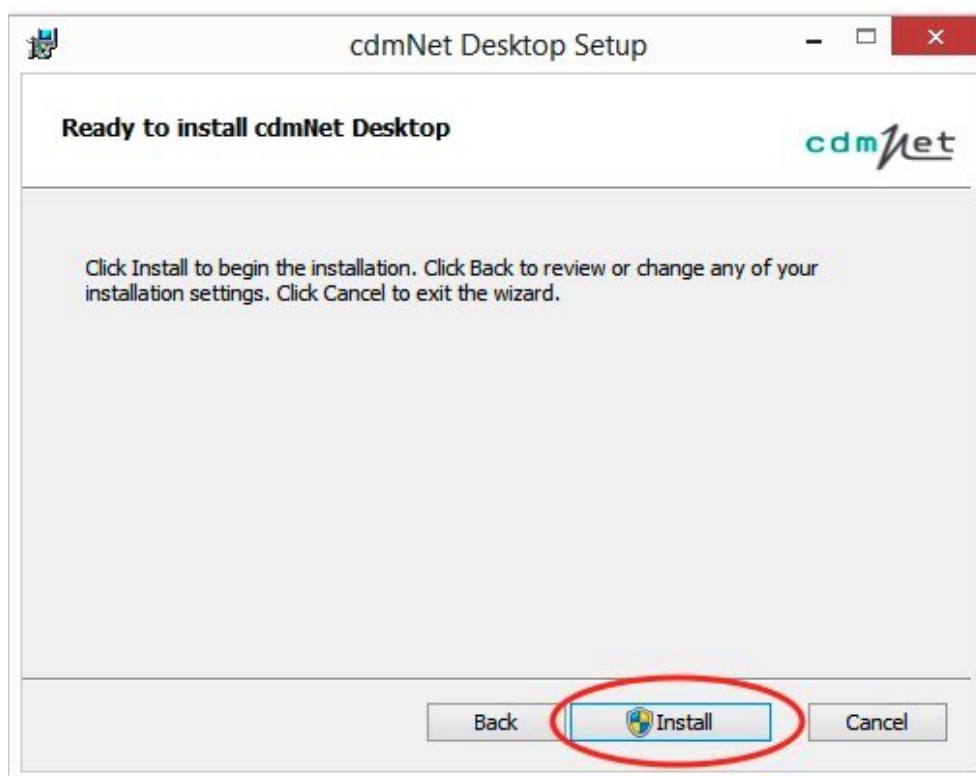


Figure 1: Click Install to start the installation

5. Tick the box to accept the Terms of Use and click **Next**

6. Select the option **Install just for you** if you do not have Administrator privileges or **Install for all users of this machine** if you have Administrator privileges (Fig 2)

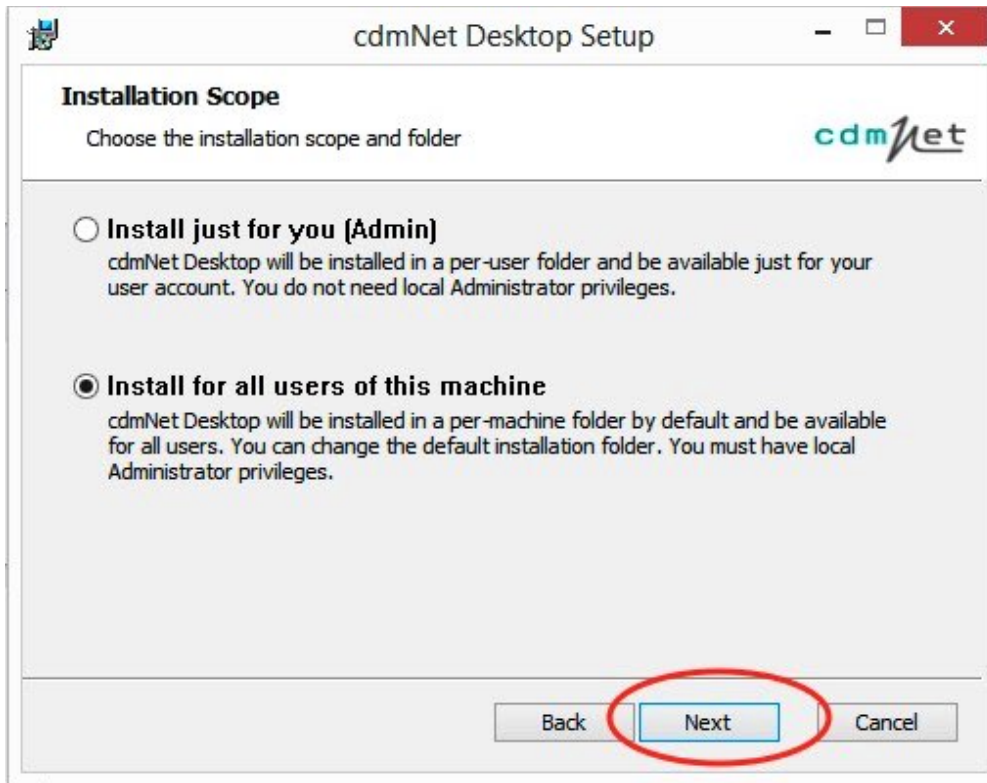


Figure 2: Click next to continue with installation

7. Accept the default folder location or change to another folder location
8. Click on **Install** and then click on **Finish** to complete the installation process

Install Precedence Connector: Terminal Server or Citrix

Terminal Server with separate database server

1. Follow the steps [Install Precedence Connector: Server Mode](#) to install precedence connector to database server and complete user credentials settings on database server (page 7)
2. Follow the steps [Install Precedence Connector: Client Mode](#) to install Precedence Connector on the Terminal Server for all users.

Terminal Server with NO separate database server

1. Follow the steps [Install Precedence Connector: Standalone Mode](#) to install Precedence Connector on terminal server for all users
2. Complete user settings for each terminal server user profile.

Citrix Environment

1. Follow the steps [Install Precedence Connector: Standalone Mode](#) to install cdmNet Desktop for all users on the Terminal Server or Citrix
2. Configure the Precedence Connector settings for each Terminal Server account (see [Configure Precedence Connector Settings](#) pages 9)

Install Precedence Connector: Server / Client Mode

The Precedence Connector can be installed on the server. Clients can then connect to, and store, the server settings. Please ensure you have the IP address of the designated server machine

Server Mode Configuration

1. Follow the steps **Install Precedence Connector: Standalone Mode** to install the Precedence Connector on the designated server machine
2. Click on the Precedence Connector application from the tray area and select **Settings** (Fig 3)

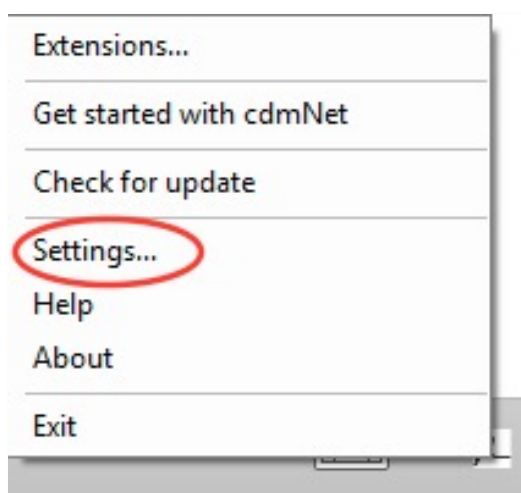


Figure 3: Settings

3. Click on **Advanced** and then **Change Operation Mode** (Fig 4)

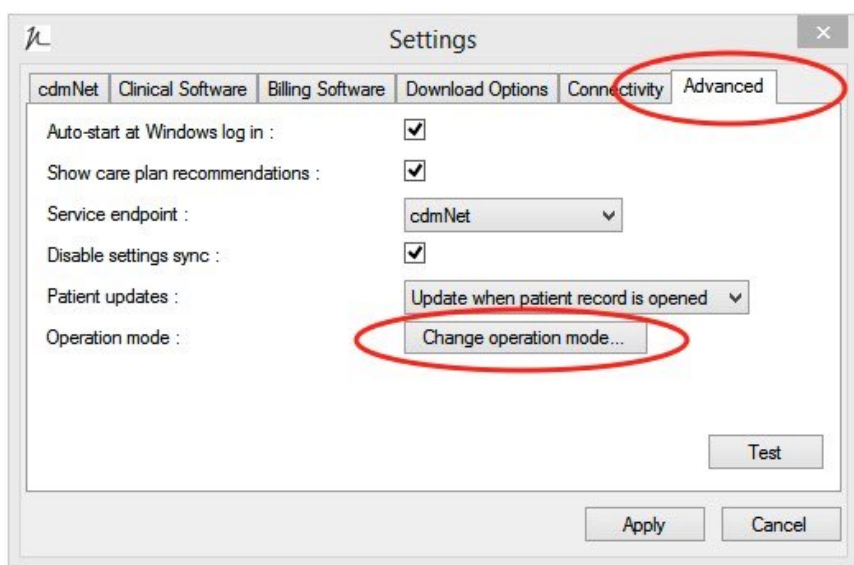


Figure 4: Change operation mode

4. Change to **Server Mode** and click on **Close** (Fig 5)

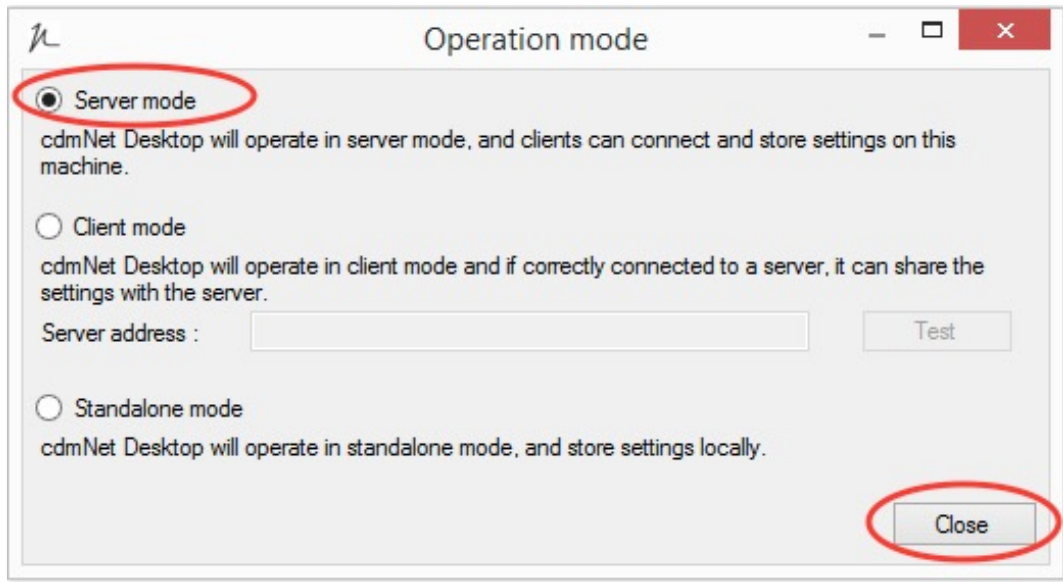


Figure 5: Change to Server mode

Client Mode Configuration

1. Repeat the steps to **Install Precedence Connector: Standalone Mode** on any client machines
2. Click on the Precedence Connector application from the tray area and select **Settings** (Figure 3)
3. Click on **Advanced** and then **Change Operation Mode** (Fig 4)
4. Change to **Client Mode** and enter the ServerName or server IP address
5. Click on **Test** and if correct click on **Close** (Fig 6)

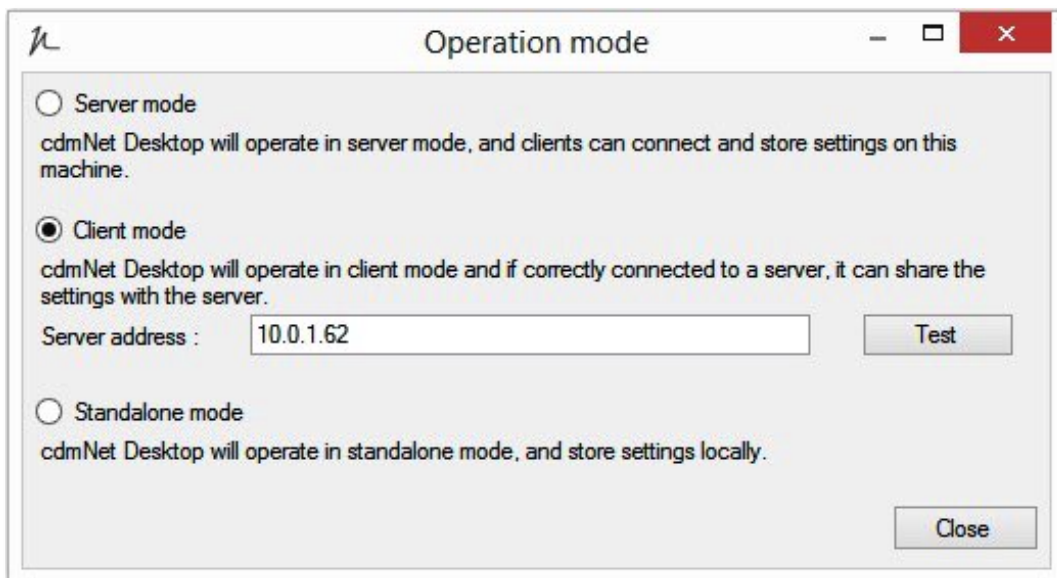


Figure 6: Change to Client mode and enter the Server NAME

Clinical Software Configuration

To allow the Precedence Connector to integrate with MedTech32, follow the below steps.

Configure Clinical Software Settings

1. Click on Precedence Connector application from the system tray area and select **Settings**

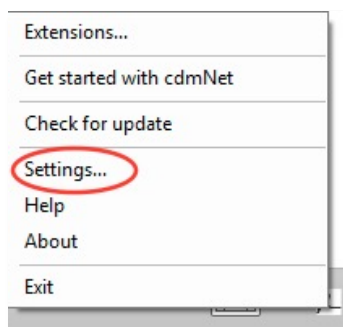


Figure 7: Precedence Connector Settings

2. Click on **Clinical Software** (Fig 8)
3. Select **MedTech32** from the drop down list
4. **Installation folder**: Select **Open** and then configure to file **MT32.INI**

This file is located in MedTech Directory. You can also right click the MedTech Short cut, select **open file location**, and search for file MT32.INI

5. The database server instance will now be auto filled
6. Choose the live database (if the practice has multiple database's)

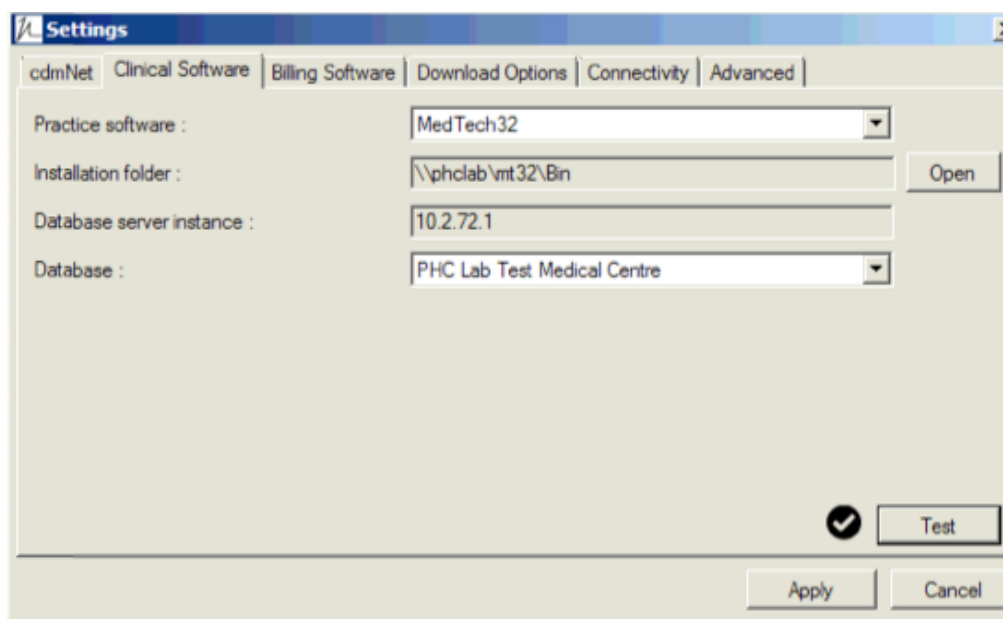


Figure 8: Clinical Software

Configure import path

The Import Path will allow the Health Care Home Risk Stratification Certificate and HARP assessment to be Downloaded into a specific folder.

1. Select **Download Options** Tab
2. Tick '**A folder**' option. A shared folder is preferred.

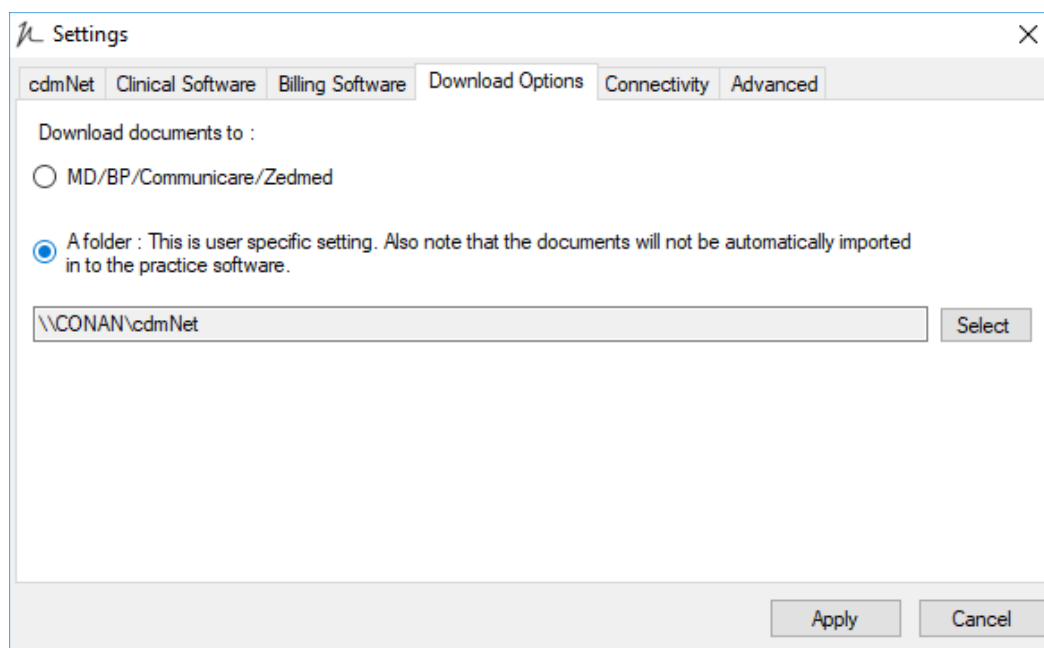


Figure 9: Download options

At present there is no ability to download directly to MedTech 32

Configure User Settings

Once the Precedence Connector has been installed and the clinical software settings have been configured, please login to MedTech 32.

1. Click on the Precedence Connector from the tray area and select **Settings**
2. Navigate to the **cdmNet** tab
3. Select the relevant user in the list clinical software user accounts
4. Click **Edit**
5. Enter the username a password provided in the Precedence registration form
6. **Save** and **Apply**
7. Repeat steps 3-6 until all user credentials have been saved in the connector (Fig 10)

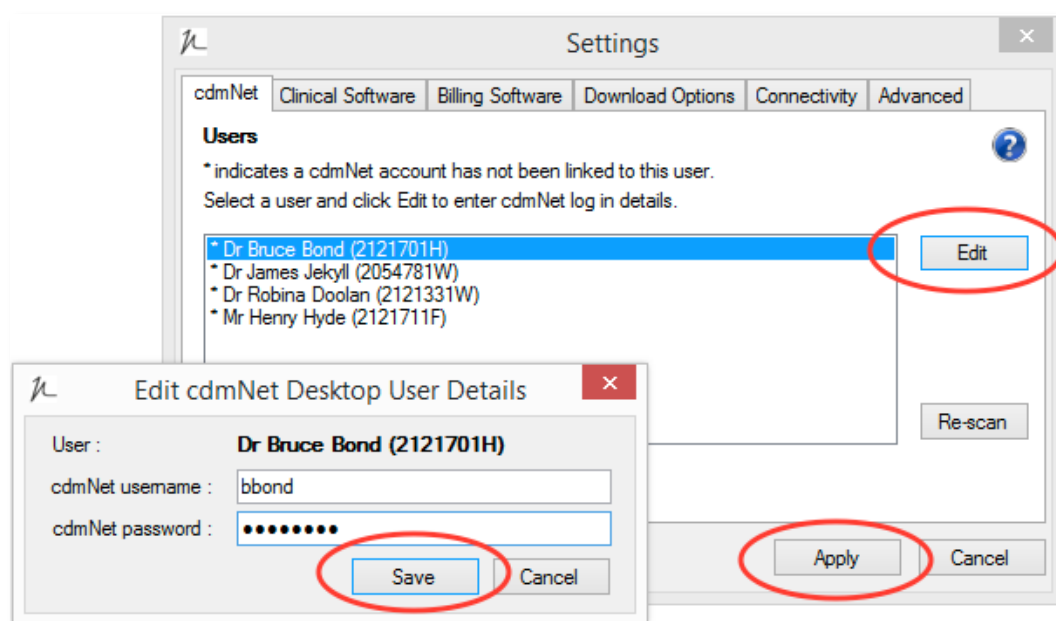


Figure 10: Save user credentials

The Risk Stratification Report access needs to be configured via Extension feature

1. Click on the small Precedence Connector icon in the task bar and select **Extensions**
2. Select **Configure...** next to Health Care Home Risk Stratification (Fig 11)
3. Enter your user credentials, provided in the Health Care Homes registration form and **Save**. These credentials must first be configured in the users settings (Fig 12).

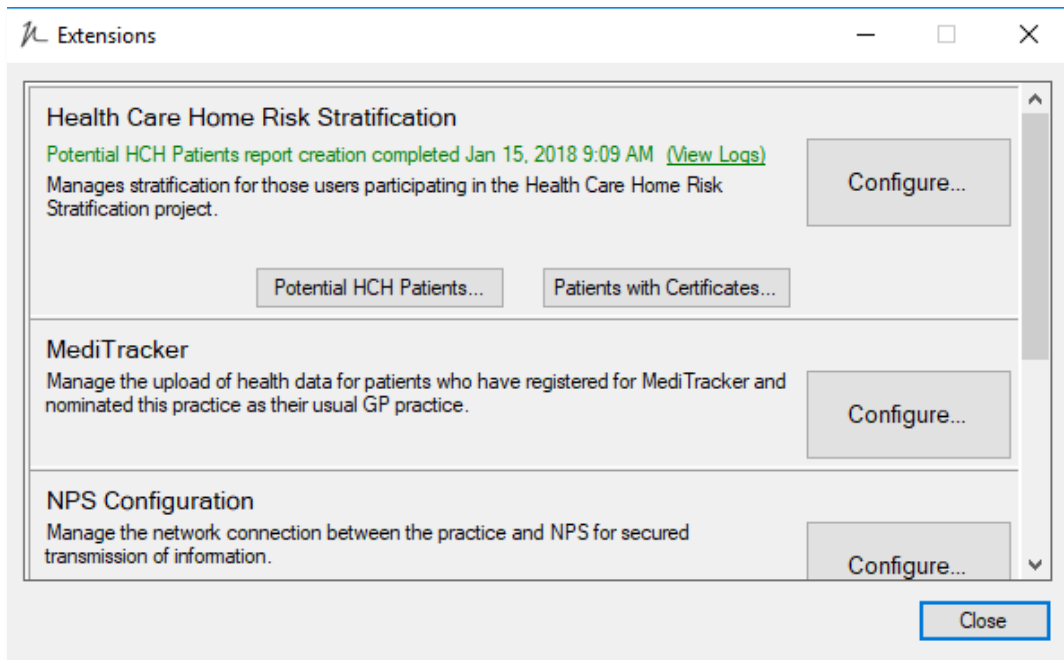


Figure 11: configure Health Care Home Risk Stratification Extension

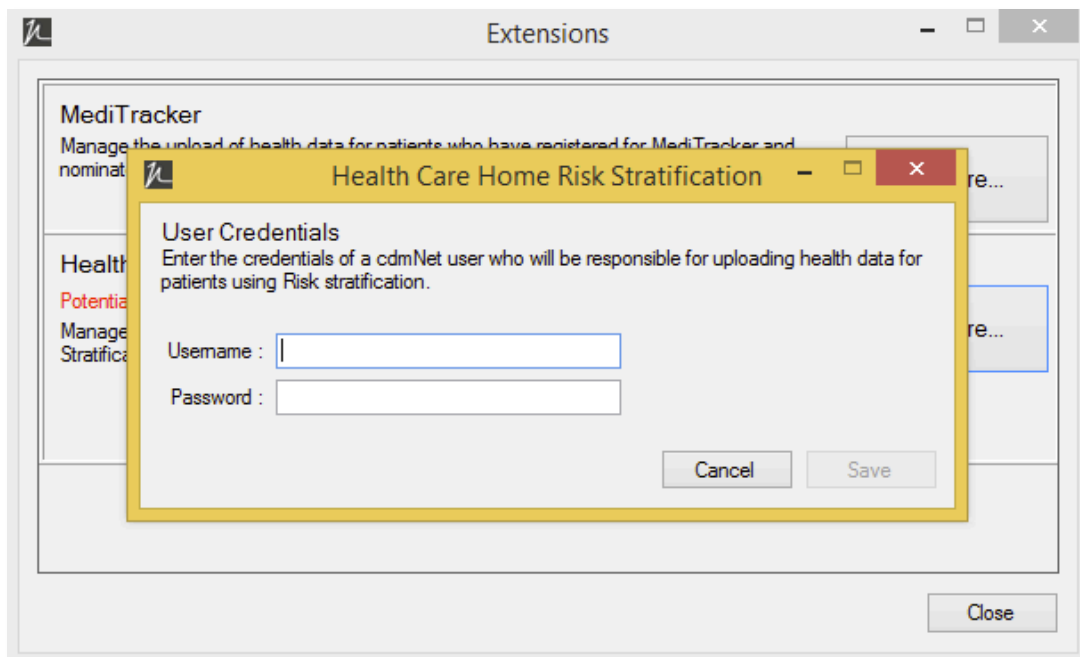


Figure 12: Enter user credentials

Testing

Once installation and set up is complete, please email Precedence Support (details below) to organise a remote access session to test the Risk Stratification Tool is working correctly. You will need to register one of the below listed test patients in your clinical software for the purpose of the test.

Name: John Test

DoB: 1st October 1955

Gender: Male

Medicare number: 3068 28021 1 / 1

Name: Susie Test

DoB: 1st September 1960

Gender: Female

Medicare number: 4862 16089 1 / 1

Precedence Support

For further assistance or technical support please contact the Precedence Help Desk.

Phone: 1300 236 638 between 8.30am and 8.00pm (AEST Monday to Friday)

Email: support@precedencehealthcare.com